

AMS CHANGE REQUEST COVER SHEET

Change Request Number: 09-88

Date Received: 9/2/09

Title: Small Business Set-Aside Determination Coordination

Initiator Name: Lisa Floyd

Organization Name and Routing Symbol: Small Business Development Program Group, AJA-8

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Policy OR Guidance: Guidance (Procurement Forms)

Affected Section/Text Location: This change will affect a Procurement Form located in FAST under Procurement Toolbox – Procurement Forms

Summary of Change: **1.** this change adds another section under Block seven (7). It adds letter “C” to include noncompetitive awards to 8(a)’s or SDVOSB’s. **2.** The comment box at the bottom of the form - changes the title of the signature line for the Small Business Development Program Group.

Reason for Change: This change is to give clarity to contracting personnel when selecting noncompetitive awards to Socially Economically Disadvantage Business SEDB 8(a)’s and Service-Disabled Veteran Owned Small Business (SDVOSB’s)

Development, Review, and Concurrence: AJA-8

Target Audience: FAA Contracting Personnel workforce

Potential Links in FAST for the Change: Procurement Toolbox – Procurement Forms

Attachments: Attached is a copy of the revised Small Business Determination Form

Briefing Planned: No.

ASAG Responsibilities: No.

FAST Version 01/2010

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